

DATE: August, 2007
TO: Authorized Representative/Food Service Director
FROM: Dean Flaws, Commodities Consultant
SUBJECT: 8B (October) Release

PLEASE ROUTE TO FOOD SERVICE DIRECTOR

1. **8B Order Form.** Enclosed in this mailing you will find the 2nd Commodity Order form for the 2007-08 school year. The 2nd shipment of commodities 2007-2008 school year is being planned to start the week of Oct. 1. The delivery cycle takes approx. 5 weeks. **Please Complete and return your orders as soon as possible.**
2. **Internet Ordering** is available for 8B. Go to the Internet address: www.edinfo.state.ia.us, and enter your ID and password on the screen. Then click the submit button. **CLICK** Commodities on the Application menu screen. Now you have two options: General Information or Commodity Order Form. Select Commodity Order Form and click the **GO** button. Instruction booklets and videos are available by calling this office. If you need an ID and password please give us a call.
3. **Split shipments (2007-2008).** All schools are encouraged to use the Internet especially if you are a split site. **Split site fees will be charged this year even if you don't use a particular site.** Fees are \$42.00 for in town splits and \$72.00 for out of town splits. You will also now pay from each delivery/invoice used at each site. You won't see a consolidated warehouse release to pay your bill.
4. **Anticipated Dates when Commodity order form will be up and on the web:**

8A	Aug/Sept. Delivery	(Done)
8B	October Delivery	Sept. 1
8C	Nov./Dec. Delivery	Oct. 12
8D	January Delivery	Dec. 4
8E	Feb./Mar. Delivery	Jan 15
8F	April Delivery	March 3
5. **Deliveries short/damaged:** When commodities arrive at your school, the product unloaded should be carefully counted and checked to make sure you are receiving the correct amounts. If you discover a shortage or any damage, make sure the driver makes a note on the warehouse release and initials it. **You must have a driver's signature indicating a problem on your delivery, before any adjustment can be made on your billing.**

6. Deletions and/or cancellations for 8A:

A) Mozz. Shred. cheese	(#309)	Delayed until 8C
B) Orange juice/apple cups	(#2560)	Delayed until 8E
C) Orange juice/grape cups	(#2561)	Delayed until 8E
D) Orange juice w/calcium	(#2562)	Delayed until 8E

7. Warehouse Rates for 2007-08

Handling and Storage	\$1.64 per case
Dry storage rate for each additional month	.23 per case
Refrigerated storage for additional months	.38 per cwt. gross
Freezer storage for additional months	.64 per cwt. gross
Admin fees for processed commodities	.56 per case
Split Delivery charges – In Town	\$42.00
Out of Town	\$70.00

8. Iowa Food and Distribution Program. If you need additional information, commodity values, or forms for the Commodity Food Distribution programs, please visit our web site at: <http://www.iowa.gov/educate/>. You may also visit USDA's Food Distribution Program website at www.fns.usda.gov/fdd/news.

9. All commodity values for this school year (07-08) will be found on the Bureau web page.

10. Processed Commodity Food Items for 2007-2008. All food items coded 2500 or above are processed food items and are an extra cost to your school district. You will be allocated one (1) of each item for all processed foods coded 2500 or above. If you ***do not*** want this product, you must put a "0" in the amount wanted column. You ***do not*** have to take these processed food items. Please note that there is a difference between the commodity value and the price of each item. The commodity value is the amount in each unit of product that is deducted from your school entitlement, unless it is a bonus commodity. The price of each item is the cost of the finished processed product. The school cost does not include the per case shipping and handling fee charged by Keck, Inc. for each case of product shipped. These are all optional products. The costs will be included in the amount you pay Keck, Inc. There will be ***no*** separate billings for processed products.

11. Home Ec may use commodities.

Several questions have arisen regarding the use of commodities in Home economics classes. The regs say the following regarding the use of donated foods in home economics courses:

School food authorities receiving donated foods under this part may use such foods for the purpose of training students in home economics, including college students if the same facilities and instructors are used for training both high school and college students in home economics courses. Home economics includes classes in general home economics, food purchases, nutrition, food preparation, cooking, child care and health. The State Agencies position would be consistent with the federal policy, "may". There is no requirement on the part of School Food Authorities to share donated foods with home economics. In addition if they choose to share, they do not need to share all of the various types of products made available and may place limitations on the quantity. They may also charge the home economics program the cost of the SFA had to pay to receive the

product, essentially shipping, handling, and storage. Our interpretation of the regs would be that the first priority for the product would be the school meal program. If the product can be shared without negative or significant negative impact to the school meal program, then it would seem likely the SFA would be willing to share to support the instructional home economics program for students. Again, however even if there is no negative impact, they would not be required by USDA or DE to share.

12. Commodity Phone Numbers:

a.) Dean Flaws, Commodity Consultant	515-281-4032
b.) Mary Jo Clark, Commodity Assistant	515-281-4751
c.) Julia Thorius, Bureau Chief	515-281-4757
d.) Janelle Loney, Bureau Secretary	515-281-5356
e.) Jenni Arnold, Admin. Asst. Keck, Inc.	515-244-5631 ext. 130
f.) Krista Atwood, Des Moines Cold Storage	515-262-6560
g.) Eldon Reinhart, Mason City Cold Storage	641-424-8369
h.) Angela Scanlan, Keck, Inc.	515-244-5631 ext. 122

13. If your school needs any of the following commodity booklets, please let Mary Jo or myself know:

- a. "Commodity Processor Fact Booklet" (2007-08 edition may also be found on the website at www.iowa.gov/educate)
- b. "Single Inventory" booklet
- c. "Commodity Ordering by Internet"

14. The commodity assistance rate has been established for the 2007-08 school year. The new rate established by USDA is \$.1852 per meal. In addition commodity allocations available to the states has been increased another \$.0148 per meal related to the short fall in the total commodities offered last year. The rate we will use for commodity entitlement this year is \$.20.

$$\begin{aligned} &\text{Average Daily Participation (ADP) (2007 Data)} \\ &\text{X Meal Rate (2007-08 rate) = .20} \\ &\underline{\text{X \# of School Days (180)}} \\ &=\text{Entitlement} \end{aligned}$$

15. Enclosed in this mailing is the commodity purchase plan for 2007-2008 and during what delivery cycle they are planned to be offered. It is also available on the bureau website.

16. Commodity Advisory Council members for 2007-08.

- a). Joyce Flink, Odebolt-Authur CSD
- b). Jeff Reeves, Webster City CSD
- c). *Curtis DeWolf, Holy Family- Dubuque
- d). Dalieth Johnston, East Green CSD
- e). LaRae Doll, Johnston CSD

f) *Cherie Larson, Howard-Winn. CSD

g) Sherry Kaiser, Western Dubuque CSD

h). Rich Luze, Sioux City CSD

i). Ann Lehman, Mt Pleasant CSD

j). Andrea Mahler, North Scott CSD

k).* Marge Carson, Cedar Rapids Xavier

* Welcome to our newest Advisory Council members, indicated with an asterisk!
The first meeting is scheduled for Friday October 5, 2007. Thank you all for
volunteering, and making a commitment to the Commodity Food Distribution Program.

Sincerely,

Dean Flaws, Commodities Consultant (515-281-4032)
Mary Jo Clark, Commodities Assistant (515-281-4751)
Bureau of Nutrition Programs and School Transportation

Enclosures